



Danvers Police Department
 Firearms Licensing Section
 120 Ash Street
 Danvers, MA 01923

Firearms Licensing Procedure & Application Instructions

A list of frequently asked licensing questions, licensing forms, and available licensing dates & hours can be found on our website www.danverspolice.com
 Licensing dates and forms are also posted in our lobby.

<p style="text-align: center;"><u>New Applicant:</u></p> <p>Applicants may come to the station at any time during posted licensing hours. Appointments are NOT issued. As emergency situations arise, availability may change. Check our website or Facebook page for last minute changes before coming to the station.</p> <p>Applicants should arrive with their complete application, appropriate approved safety course certificate and a check payable to the Town of Danvers. New applicants are required to produce 2 forms of identification and 1 proof of residency document.</p> <p style="text-align: center;"><u>Renewal Applicant already licensed by Danvers:</u></p> <p>Renewal applicants previously licensed by Danvers are not required to appear at the station. You may submit required documents in person or mail them to Danvers Police, Attn: Firearms Licensing, 120 Ash Street, Danvers, MA 01923.</p> <p>Applicants should submit a completed application and a check payable to the Town of Danvers. Applicants are required to provide 1 proof of continued residency document.</p> <p>A renewal applicant must complete the affidavit regarding reporting of lost or stolen firearms.</p> <p style="text-align: center;"><u>Renewal Applicant whose license is currently issued by another city or town:</u></p> <p>Renewal applicants who are NOT already licensed by Danvers must appear in person for renewal. Applicants may come to the station at any time during posted licensing hours. Appointments are NOT issued. As emergency situations arise, availability may change. Check our website or Facebook page for last minute changes before coming to the station.</p> <p>Applicants should arrive with their completed application and a check payable to the Town of Danvers. Applicants are required to provide 2 forms of identification and 1 proof of residency document. Your change of address form must have already been received by this department and the Firearms Records Bureau.</p> <p>A renewal applicant must complete the affidavit regarding reporting of lost or stolen firearms.</p>	<p><u>Identification Documents:</u></p> <p>1st is always the Massachusetts state-issued identification (Driver’s License or ID Card). The 2nd form of ID is a passport, birth certificate or Military ID.</p> <p>Two forms of ID are used to verify spelling and that the firearms license is issued under the applicant’s legal name. Expired ID cards and Temporary MA driver’s licenses are not accepted.</p> <p><u>Proof of Residency Documents:</u></p> <p>A Town of Danvers issued property tax, motor vehicle excise tax, electric or water/sewer bill or a lease agreement from a commercial apartment community with the applicants name and address on it. Only 1 document is required.</p> <p><u>Fees:</u></p> <p>New or Renewal LTC or FID - \$100.00</p> <p>Residents over 70 years old who are <u>renewing</u> a current license - FREE</p> <p>Residents over 70 years old who are 1st time applicants or applying for a new license type will pay the full fee</p> <p>FID applicants at least 16 years old but younger than 18 years old - \$25.00</p> <p><u>License Application Status:</u></p> <p>You can check the status of the firearms license application you’ve submitted through DCJIS by calling 617-660-4722.</p> <p>DO NOT contact the Danvers Police inquiring about license status unless 2 months have passed. <u>After 2 months</u> email inquiry to firearms@danversma.gov</p>	<p>IMPORTANT – Application Question #5. Have you <u>ever appeared</u> in any court as a defendant for <u>any</u> criminal offense <u>or</u> criminal traffic offense? You do not have to report non-criminal traffic offenses such as speeding or stop sign violations, anything else must be disclosed. The key word is <u>appeared</u> not just arrested. <u>Ever appeared</u> includes all adult & juvenile appearances. It does NOT matter if you were found not guilty, the charges were dismissed, or if you received a continuance without a finding; you must disclose it. Having been charged and convicted of a crime does not necessarily prohibit you from getting a license. Not answering truthfully does. If you do not answer truthfully we will find out, no matter how long ago. If you have a sealed record you must indicate so. We are notified of disqualifiers even from a sealed record. We will not accept “I forgot”, “they told me it would not show up”, or “it never showed up before”. You are signing the application under the penalties of perjury and you may be denied a license for any untruthful answer and face the possibility of court prosecution.</p> <p>IMPORTANT - If you answered YES to any of the questions on page 2 provide a complete written explanation. An explanation includes dates, reporting police departments, courts where cases were heard, the nature of the allegation and disposition of the charge – for each charge or protection order. Applicants who have difficulty recalling their criminal history may consider requesting a copy of their criminal history from the Commonwealth prior to submitting their application to ensure accuracy.</p> <p>IMPORTANT – Application Question “Reason(s) for requesting the issuance of card or license”.</p> <p>The broad term “All Lawful Purposes” may not be accepted alone. Explain specifically why you are requesting the license. There are many possible reasons such as home or personal protection, hunting and target shooting, just to name a few. The old All Lawful Purpose licenses no longer exist. Licenses are issued by the state as restricted or not restricted. For the <u>renewal</u> of a license simply write “renewal” in the reason for issuance section.</p>
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